Dear Parishioner,

We recently announced in the church bulletin that we are moving from the WE SHARE On-line donation system to CONNECT NOW which ties directly into the ParishSoft software used by the office staff to track donations and parish activities for each family. Currently our records indicate that you are enrolled in the WE SHARE program. You will need to set yourself up for Connect Now and then cancel your We Share account.

Here are the steps you need to follow to switch from WE SHARE to CONNECT NOW:

- 1. New Connect Now Site: <u>http://giving.parishsoft.com/dl/?uid=chri98s242</u>
- Select First Time? New User Registration enter your email address and create a password select LOGIN

CHRIST THE REDEEMER ROMAN CATHOLIC PARISH					
Login to Online Giving!		Secure Login 🔒			
First Time? » New User Registration	Existing users, please login below. If this please click the "First Time" link on your	s is your first time donating online, r left.			
Quick Give » No Login Required	User Email	Forgot Password?			
Scheduled Giving » Automatic Recurring Donations	Remember Me				
My Account » Personal Info & History	Login	Certified Provider			

3. Next you will be prompted to enter your personal information. Once entered press the SUBMIT button.

First Time? New User Registration	Welcome to Online Giving If this is your first time giving online, simply fill in your basic information t Next time, you'll get to skip this step!	
Quick Give » No Login Required	First Name:	John
	Last Name:	Smith
	Address Line 1:	111 Brooks Boulevard
Scheduled Giving	Address Line 2:	
Automatic Recurring Donations	City, State / Zip:	Manville , NJ ~ / 08835
My Account Personal Info & History	Phone Number:	(908) 111-3213
	Email Address:	jsmith@mail.com
	Password:	•••••
	Confirm Password:	•••••
	Your email address o This email address o	will become your user name when you sign in. ill also receive confirmations.

4. The next screen that comes up will be where you enter the donations you wish to make. These can be set up as a reoccurring weekly donation or a one-time donation. The Christ the Redeemer envelopes are set up with the number 1 on it for the PRIMARY collection and the number 2 on it for the SECONDARY collection. You can take payments from a credit card or from your bank account. We ask that you do select the 2% option to cover the costs of processing your donation. After you have set up your Primary donation, you can go back in and set up your Secondary donation. As we proceed further you will see other options appearing in the drop down box, for example: CARITAS will be set up soon.

Give Now One Time Donations	My Donation	n	USE CHECK	
	Amount: \$ 20	To: Primary Offertory Collection Secondary Offertory Collection Caritas		
Scheduled Giving Automatic Recurring Donations	Card Information			
	Card Type:	Mastercard	~	
My Account • Personal Info & History	Card Number:	Number: 121212222122		
	Card Expiration: 10 V / 2018 V (month / year)			
	Card Code:	Code: 414 « Help? Save this Card		
	Card Holde	r Information		
	Name on Card:	John Smith	1	
	Billing Address:		(street address)	
	Zip Code:	08835	1	
	_	Add 2% to help cover costs of processing?		
		Submit \$20.40		

You will receive a confirmation email from CONNECT NOW/PARISHSOFT telling you each week that your donation has been received.

Final Step – Removing Your WE SHARE Donation

The final step that you must take is the cancellation of the donations that you currently have set up in WE SHARE. Please go to the WE SHARE site and log in under your We Share ID/Password:

https://ctrmanville.weshareonline.org/ws/opportunities

Once you have logged in, select Payments and Schedules. Then DELETE your contribution.



Once successfully deleted, you will receive the following message – select OK.



The below screen will come up, be sure to delete the Payment Source.

My Recurring Transactions			
You don't have any recurring transactions. To create a new recurring transaction, visit the 'Opportunities' tab and select a collection.			
What is a recurring transaction? A recurring transaction is a repeating pattern of donations or payments to a specified fund. You can choose the pattern (weekly, or monthly for example) as well as dates to skip and other options.			
My Payment Sources			
Account ending in: ******974 Edit Delete			
Create a new payment source			
Your saved payment sources are listed above. You can edit, add, or remove from the list. Note: a saved payment source that is being used in a recurring transaction cannot be deleted.			

You will be prompted to confirm the delete request. Please select OK.

